



**NORTHLIGHT SCHOOL**

**APPLICATION FORM FOR INTERBANK GIRO**

(FOR PAYMENT AND REFUND OF FEES, ENRICHMENT PROGRAMMES AND CHARGES)

**PART 1 : APPLICANT'S PARTICULARS**

Please read the instruction at the back of the form. Write CLEARLY within the boxes.

**Date**

**Name of School**

**Class**

**Name of Student**

**To: My/Our Bank (please indicate name of bank)**

**Student NRIC/FIN No**

- (a) I/We hereby instruct the Bank to process NLS' instructions to debit and credit my/our account.
- (b) The Bank is entitled to reject NLS's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until
  - i) the Bank's written notice sent to my/our address last known to the Bank;
  - ii) upon the Bank's receipt of my/our written revocation; or
  - iii) upon the Bank's receipt of the notice of expiry from NLS.

**Account Holder(s) Name (s) as in bank records**

**Bank Account No (Children Development Account under Baby Bonus Scheme CANNOT be used for this GIRO application)**

**Singaporean Account Holder ID (NRIC No)**

**Signature(s)/Thumbprint(s)\*/Company Stamp**

\* For thumbprint(s), please go to the branch for verification.

**SPR/Foreigner Account Holder ID (Passport No)**

**Account Holder's Contact Number**

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**PART 2: FOR COMPLETION BY NLS**

SWIFT BIC	NorthLight School Account No
UOVNSGSG	3353008836

NorthLight School Customer Ref No

SWIFT BIC	Applicant's Account No. To be Debited/Credited

**PART 3: FOR COMPLETION BY BANK**

This application is rejected for the following reason(s):

- Signature/Thumbprint# differs from Bank's records       Amendments not countersigned by applicant
- Signature/Thumbprint# incomplete/unclear                 Wrong account number
- Account operated by signature/thumbprint#                 Others: \_\_\_\_\_

# Please delete where inapplicable

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

### **Instructions for completing the GIRO Form**

- 1) Applicant is to complete Part 1 of this form.
- 2) Please write clearly in the boxes provided.
- 3) Please use only BLUE or BLACK ink. Do not use pencil.
- 4) Do not use correction tape or fluid.
- 5) All amendments are to be countersigned by account holder(s).
- 6) For non-Singaporean account holder(s), please indicate the ID(s) registered with your bank.
- 7) For joint accounts, please indicate the names and IDs for all account holders
- 8) For accounts operated by thumbprints, please go to your bank for verification.
- 9) Children Development Account under Baby Bonus Scheme cannot be used for this GIRO application.
- 10) Only original signed hardcopy application forms will be sent to the bank for verification.
- 11) Incomplete/Rejected form will be returned to you for follow up.