



**NorthLight School**  
151 Towner Road, Singapore 327830  
Tel: 65806490 Fax: 62912423

31 March 2020

Dear Parents/Guardians,

1. In light of the developing COVID-19 situation in Singapore, we have put in place strict precautionary measures over the past two months to keep our school a safe environment for our students, and to allow our students to continue learning.
2. With the recent spike in imported cases and the tightening of nationwide safe distancing efforts, we are further enhancing precautionary measures by reducing transient congestion during school dismissal. **Hence, all Year 1 and 2 students will be dismissed 10 minutes earlier with effect from Tuesday, 31 March.** There is no change to the dismissal time for Year 3 and 4 students. Table 1 below shows the dismissal time during this period.

**Table 1: School Dismissal Time**

Levels	Monday	Tuesday	Wednesday	Thursday	Friday
Year 1 and Year 2	7:45am to 2:50pm	7:45am to 2:50pm	7:45am to 3:20pm	*HBL Day	7:45am to 12:20pm
Year 3 and Year 4	7:45am to 3:00pm	7:45am to 3:00pm	7:45am to 3:30pm	*HBL Day	7:45am to 12:30pm

*\*Students need not report to school on Home-Based Learning (HBL) Days. Otherwise, dismissal time for Thursdays will be at 1:20pm for Year 1s and 2s, 1:30pm for Year 3s and 4s.*

3. From April 2020, all MOE schools will implement one day of Home-Based Learning (HBL) a week. This will help us prepare for an extended period of HBL should the need arise, so that our students can continue with their learning. **All secondary schools will be conducting HBL on Thursdays starting 2 April.** In the event that the day of HBL falls on a public holiday, your child will not need to make up for HBL on another day. **Classroom lessons will still proceed as usual on the other days of the week. In view of this, the originally scheduled school based HBL on 3 April will be cancelled** and students are to report to school for normal lessons.
4. The school will continue to support the learning of your child/ward at home through the use of the Student Learning Space (SLS). Subject teachers will assign online learning resources in SLS and/or hardcopy learning materials for the period which your child/ward is away from school. Your child/ward can access SLS via <https://learning.moe.edu.sg>. Please see **Annex A** for the HBL schedule.
5. In the event that your child/ward face difficulties in accessing SLS, he/she can
  - contact the Form Teachers OR
  - call or email the following helplines

School-based Helpline	SLS Central Helpline
Tel: (65) 6590 2933	Tel: (65) 6702 6513
<u>Operating Hours</u> <b>Monday to Friday: 8am – 4pm</b> *Closed on Saturday, Sunday & Public Holidays	<u>Operating Hours</u> <b>Monday to Friday: 4pm – 9pm</b> <b>Saturday: 9am – 9pm</b> *Closed on Sunday & Public Holidays
Email: Northlight@ite.edu.sg	Email: helpdesk@sls.ufinity.com

6. If your child requires additional support for HBL such as access to digital devices or internet connection, please alert his/her form teacher, who will be able to advise on alternative arrangements.
7. The learning activities will be designed to allow students to complete them independently. We encourage you to support your child by providing a conducive environment at home. You could do this by:
  - Establishing an agreement with your child on managing screen time. We will assign a maximum of 2 hours of online learning every day. For further tips and guides on reinforcing your child's cyber wellness, please refer to: <https://ictconnection.moe.edu.sg/cyber-wellness/for-parents>.
  - Encouraging your child to maintain an optimistic and positive outlook while accepting the changes and emotions that he/she has had to face as part of going through HBL.
8. On the day of HBL, please ensure that your child stays at home and continues to observe good hygiene practices such as washing their hands frequently with soap. If he/she feels unwell, please seek medical attention promptly and inform his/her form teacher if he/she displays any fever or flu-like symptoms.
9. Co-Curricular Activities will remain suspended for the rest of Term 2. External activities and those that involve mingling of students across schools – Learning Journeys, outdoor learning activities at the Outdoor Adventure Learning Centers and the National School Games – will also remain suspended for the rest of Term 2. The Singapore Youth Festival Arts Presentation will be cancelled.
10. MOE is monitoring the situation closely and we will update you should there be any changes to the precautionary measures that we are implementing. We urge parents to rely on official sources of information and not to circulate any unconfirmed information. If you have any further queries, please contact Miss Elaine (Manager, Student Affairs Unit) at 65806490.

Best Regards,

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Mdm Sung Mee Har  
Principal

**NorthLight School**  
**Home-Based Learning Day**  
**Year 1 & 2**

<b>Subjects</b>						
<b>Online Work (SLS)</b>			<b>Off-Screen Work (Instructions via SLS)</b>			
<b>Thursday</b>	<b>0800 – 0900</b>	<b>0900 – 1000</b>	<b>1000 – 1030</b>	<b>1030 – 1130</b>	<b>1130 – 1230</b>	<b>1230 – 1330</b>
2 April 2020	ICT	NLP	Break Time (Eye Rest)	Math	EL	AES
9 April 2020	EL	AES		SW	Math	NLP
16 April 2020	Math	ICT		EL	NLP	AES
23 April 2020	SW	EL		NLP	ICT	Math

EL(4) Math(4) NLP(4) ICT(3) AES(3) SW(2)

**NorthLight School**  
**Home-Based Learning Day**  
**Year 3**

<b>Subjects</b>						
<b>Off-Screen Work (Instructions via SLS)</b>				<b>Online Work (SLS)</b>		
<b>Thursday</b>	<b>0800 – 0900</b>	<b>0900 – 1000</b>	<b>1000 - 1100</b>	<b>1100 – 1130</b>	<b>1130 – 1230</b>	<b>1230 – 1330</b>
2 April 2020	Math	VE	VE	Break Time (Eye Rest)	NLP	EL
9 April 2020	EL	VE	SW		Math	ICT
16 April 2020	Math	VE	EL		VE	VE
23 April 2020	NLP	VE	VE		EL	Math

VE(8), EL(4), Math(4), NLP(2), ICT(1), SW(1)

**NorthLight School**  
**Home-Based Learning Day**  
**Year 4**

<b>Subjects</b>					
<b>Off-Screen Work (Instructions via SLS)</b>			<b>Online Work (SLS)</b>		
<b>Thursday</b>	<b>0800 – 0900</b>	<b>0900 – 1000</b>	<b>1000 – 1030</b>	<b>1030 – 1130</b>	<b>1130 – 1230</b>
2 April 2020	NLP	VE	Break Time (Eye Rest)	Math	Math
9 April 2020	EL	EL		NLP	VE
16 April 2020	Math	Math		EL	EL
23 April 2020	EL	Math		SW	ICT

EL(5), Math(5), VE(2), NLP(2), ICT(1), SW(1)